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PART II

Statutory Notifications (S. R. O.)

GOVERNMENT OF PAKISTAN

CABINET DIVISION

NOTIFICATION

Islamabad, the 9th December, 2019

S.R.O. 1547(I)/2019.—In pursuance of sub-rule (2) of rule 3 of the Civil Servants (Appointment, Promotion & Transfer) Rules, 1973 and section 7(1) (b) (i) and (ii) of the Federal Public Service Commission Ordinance, 1977 (XLV of 1977), the following methods, qualification and other conditions are laid down for appointment to the posts, specified in the Table below, in the IT Centre under the Cabinet Division, Islamabad:—

S. No.	Designation of the posts	BS
(1)	(2)	(3)
1	Director (IT)	19
2	Deputy Director (IT)	18
3	Assistant Director (IT)	17

(2827)

Price : Rs. 10.00

[1956(2019)/Ex. Gaz.]

(1)	(2)	(3)
4	Programmer	17
5	Data Processing Assistant	16

METHOD OF APPOINTMENT

2. The method of appointment to the posts shall be as under:—

S. No.	Designation and BS of the posts	Method of appointment	
		By promotion	By initial appointment
(1)	(2)	(3)	(4)
1	Director (IT) (BS-19)	100%	-
2	Deputy Director (IT) (BS-18)	50%	50%
3	Assistant Director (IT) (BS-17)	25%	75%
4	Programmer (BS-17)	-	100%
5	Data Processing Assistant (BS-16)	75%	25%

Provided that if no suitable person is available for promotion, the post or posts reserved for promotion shall be filled in by initial appointment and failing that by transfer.

CONDITIONS FOR PROMOTION

3. Promotion to the post in column (2) of the Table below shall be made by selection from amongst the persons who hold the post specified in column (3) thereof on regular basis and fulfill the conditions of eligibility as prescribed in column (4):—

S. No.	Designation and BS of the posts	Persons eligible	Conditions of eligibility
(1)	(2)	(3)	(4)
1	Director (IT) (BS-19)	Deputy Director (IT) (BS-18)	12 years service in BS-17 and above. OR 07 years service in BS-18 in case of initial appointment in BS-18.
2.	Deputy Director (IT) (BS-18)	Assistant Director (IT) (BS-17) / Programmer (BS-17)	05 years service in BS-17.
3.	Assistant Director (IT) (BS-17)	Data Processing Assistant (BS-16)	03 years service in BS-16.
4.	Data Processing Assistant (BS-16)	Technical Assistant (BS-14)	5 years service in BS-14.

QUALIFICATION, EXPERIENCE AND AGE LIMITS FOR INITIAL APPOINTMENT

4. A candidate for initial appointment must possess the educational qualifications and experience and must be within the age limits as mentioned against the posts concerned in the Schedule to this Notification, provided that —

- (i) “experience” means post-qualification experience gained in a regular full-time paid job after obtaining the required qualification;
- (ii) the period spent by a candidate in obtaining degree of M.Phil or Ph.D in the relevant field shall be treated as practical experience up to a maximum period of two and four years respectively for the purpose of initial appointment, provided that—
 - (a) a candidate who has obtained the degree of M.Phil or Ph.D during service shall not be entitled to a double benefit of counting the said period as service towards experience prescribed for the post; and
 - (b) this concession shall not be available for the posts for which the prescribed qualification is M.Phil or Ph.D; as the case may be.
- (iii) the maximum age limit shall be relaxed in respect of the candidates specified and to the extent indicated in the Initial Appointment to Civil Posts (Relaxation of Upper Age Limit) Rules, 1993 as amended from time to time; and
- (iv) eligibility of candidates shall be reckoned as on the closing date fixed for submission of applications in accordance with this Notification and the instructions issued by the Federal Government and the Federal Public Service Commission from time to time.

APPOINTMENT BY TRANSFER

5. Appointment by transfer shall be made by selection from amongst the persons holding appointment on regular basis under the Federal Government in the same basic pay scale in which the post to be filled exists, in terms of Civil Servants Act and Civil Servants (Appointment, Promotion and Transfer) Rules, 1973.

PROBATION

6. Persons appointed by initial appointment or promotion or transfer shall be on probation subject to the provisions of the Civil Servants Act, 1973 and rules made thereunder.

7. This Notification issues with the approval of the Establishment Division contained *vide* its O.M. No. 2/1/2003-R-5, dated 15-07-2019 and with the concurrence of FPSC contained *vide* its letter No.F.12-32/2019-RR, dated 04-12-2019.

SCHEDULE
(See paragraph-4)

S. No.	Designation and BS of the posts	Qualification and Experience	Age Limit	
			Min.	Max.
(1)	(2)	(3)	(4)	(5)
1	Director (IT) (BS-19)	(a) 2nd Class or Grade "C" Master's degree in Computer Science or Information Technology or equivalent qualification from a University recognized by the HEC. OR 2nd Class or Grade "C" Bachelor's (04 years duration) degree of BCS or BS (IT) or BS (CS) or equivalent qualification from a University recognized by the HEC. OR 2nd Class or Grade "C" Bachelor's degree in Software Engineering or Computer Engineering or Computer System Engineering or equivalent qualification from a University recognized by the HEC with registration from Pakistan Engineering Council. (b) 12 years experience in the field of Information Technology / System Analysis / Computer Programming.	32 years	40 years
2	Deputy Director (IT) (BS-18)	(a) 2nd Class or Grade "C" Master's degree in Computer Science or Information Technology or equivalent qualification from a University recognized by the HEC. OR 2nd Class or Grade "C" Bachelor's (04 years duration) degree of BCS or BS (IT) or BS (CS) or equivalent qualification from a University recognized by the HEC.	25 years	35 years

		OR 2nd Class or Grade "C" Bachelor's degree in Software Engineering or Computer Engineering or Computer System Engineering or equivalent qualification from a University recognized by the HEC with registration from Pakistan Engineering Council. (b) 05 years experience in the field of Information Technology / System Analysis / Computer Programming.		
3	Assistant Director (IT) (BS-17)	2nd Class or Grade "C" Master's degree in Computer Science or Information Technology or equivalent qualification from a University recognized by the HEC. OR 2nd Class or Grade "C" Bachelor's (04 years duration) degree of BCS or BS (IT) or BS (CS) or equivalent qualification from a University recognized by the HEC. OR 2nd Class or Grade "C" Bachelor's degree in Software Engineering or Computer Engineering or Computer System Engineering or equivalent qualification from a University recognized by the HEC with registration from Pakistan Engineering Council.	22 years	30 years
4	Programmer (BS-17)	2nd Class or Grade "C" Master's degree in Computer Science or Information Technology or equivalent qualification from a University recognized by the HEC. OR 2nd Class or Grade "C" Bachelor's (04 years duration) degree of BCS or BS (IT) or BS (CS) or equivalent qualification from a University recognized by the HEC. OR 2nd Class or Grade "C" Bachelor's degree in Software Engineering or Computer Engineering or Computer System Engineering or equivalent qualification from a University recognized by the HEC with registration from Pakistan Engineering Council.	22 years	30 years

5	Data Processing Assistant (BS-16)	2 nd Class or Grade "C" Bachelor's degree in Computer Science or Information Technology or equivalent qualification from a University recognized by the HEC.	20 years	28 years
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[F. No. 1/12/2018-Admn-II.]

SARDAR MEHMOOD,
Section Officer (Admin-II).